



Republic of the Philippines  
**Department of Education**  
Region IV-A  
SCHOOLS DIVISION OF QUEZON PROVINCE

28 October 2020

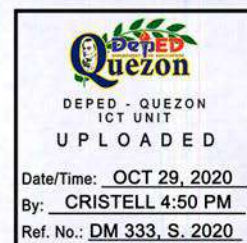
**DIVISION MEMORANDUM**  
DM No. 333, s. 2020

**SCHOOL EFFECTIVENESS TOOLKIT FOR BE-LCP IMPLEMENTATION IN SCHOOLS**

**To:** OIC-Assistant Schools Division Superintendents, CID and SGOD Chiefs, Public Schools District Supervisors, Elementary and Secondary School Heads, and Others Concerned

1. With reference to the CO Memorandum DM-PHROD-2020-00324, this Office provides the schools and learning centers a copy of the BHROD-developed **School Effectiveness Toolkit (SET)** which aims to build confidence, ensure readiness, and facilitate the implementation of the BE-LCP at the school level by highlighting relevant school processes; providing tips and guides in implementing different school activities; and discussing measures in ensuring the health and safety of learners and school personnel.
2. The SET can be downloaded through: [bit.ly/SchoolEffectivenessToolkit2020](https://bit.ly/SchoolEffectivenessToolkit2020).
3. Immediate and widest dissemination of this Memorandum is desired.

**ELIAS A. ALICAYA, JR., EdD**  
Assistant Schools Division Superintendent  
Officer-in-Charge  
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